



Monongahela Farmers' Market, Monongahela, Pennsylvania Market **NON-PROFIT Operations Application and Rules**

Location, Hours, and Season

The Monongahela Farmers' Market will be held, rain or shine, each **Friday** afternoon from **3:00pm to 6:00pm**, running 17 weeks beginning **June 5th** and continuing through **September 25th**. The Market is held in historic Monongahela and is located right along Main Street on Seventh Street (Farmers) and in Chess Park.

Event Information

Please reserve the space you require. Spaces are limited and there is no guarantee that everyone will receive the number of spaces requested in their application. Spaces will be awarded on a first come/first served basis. There will be no "subleasing" your space to another organization. Organizations are to have **NO** children under 16 working at their space without adult supervision. You are responsible for taking all trash from your area to the dumpster located at the side alley (opposite 7th Street). **STAKING OF TENTS OR ANYTHING ELSE INTO THE GROUND WITHIN CHESS PARK IS ABSOLUTELY PROHIBITED.** Violation of this rule will be an immediate termination of your contract as well as being asked to leave the property. Please understand that this is a City of Monongahela rule which will be strictly enforced.

Participation

Set up begins at 1:30 pm. Please see the MARC staff for your location. If you are a full season vendor, your location will not change. Please be ready by 2:45 pm and there is no selling before 3:00 pm or when the MARC representative opens the market. Please do not arrive prior to 1:30 pm unless prior arrangements have been made.

Attendance

Please indicate what Fridays (if not all) your group plans to attend so the Committee can be sure you have a space. Your space will be 10 ft by 10 ft. You are required to bring your own tents, tables, etc. THERE IS ABSOLUTELY NO STAKING OF ANYTHING INTO THE GROUND AT THE PARK. Failure to adhere to this rule will terminate your contract and you will be asked to leave the park. You are required to give advance notice of the days when they intend not to come in order to permit the Market to better accommodate your absence. Advance notice is no later than 10:00 am on Thursday. *If you miss 2 Fridays with no or late notice, you will forfeit your space.* The no show/late notice also applies to those who choose other multiple Fridays also. Understand, we work very hard to advertise extensively for the Market and if we advertise your business is going to be there, and you no show/no call, the committee is the one who gets the negative feedback.

Please do not do raffles or sell items that will compete with either the MARC tent or any of our other paid vendors. If you would like to add something to your offerings please check with the MARC personnel first to be sure there will be no conflicts.

Operating Agency

The Market is operated by the Monongahela Farmers' Market Committee. Monongahela Area Revitalization Corp (MARC) is the designated Market Coordinator. Most Market activities are performed by volunteers and MARC may delegate much of their powers and duties to those Market volunteers as they deem advisable. For questions about operational details, please contact MARC at MonCityFarmMarket@gmail.com

Inclement Weather

The Market Committee will determine if the market will open or close early due to inclement weather. We are a rain, shine or wind event. If there is lightning in the area, the market will close. You are required to pack up and vacate the premises immediately. Failure to do so will void your contract.

Applications

Applications must be turned into the Monongahela Farmers' Market Committee:

MARC c/o
Sparkles by Shell
600 Park Ave, Ste C
Monongahela, PA 15063

**Monongahela Farmers' Market
APPLICATION AND AGREEMENT FOR NON PROFITS**

Name of Applicant: _____

Organization Name: _____

Names of Persons Representing Organization at the Market:

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Website: _____

Social Media links: _____

I would like _____ 10'x10' spaces

Will you be attending the Market the entire season? (please circle) YES NO

If you are choosing several dates please list here: _____

Agreement to terms of the Market Operations Summary and Market Rules and Regulations

I have read the Market Operations/Rules and Regulations and understand that submitting this application constitutes acceptance of the terms set forth therein. I certify that we are categorized as a "NOT for PROFIT" organization and will not be offering any items for sale that will compete with any of the vendors or farmers without prior approval. Participants must have an approved application and product list on file with the Monongahela Farmers' Market Committee prior to participating in the Market. I understand that this is an application only and that the committee has sole discretion in selecting vendors. Proof of 501(c)3 status must be presented

Signature: _____

Date: